

Rendez-Vous PTA Board Meeting Minutes September 25, 2009

1. Meeting was called to order at 12:00
 - a. Board members present
 - i. Jessica Lindstrom, Nancy Hernandez, Wendy Meadows, Deanna Harger, Lee Ann Stout
2. Minutes Approval
 - a. *Board approved last meeting's minutes via e-mail.*
3. Membership Details
 - a. Jessica reported membership numbers
 - i. *Current as of 10/5: 175 members; 130 paying; 8 teachers/staff*
 - b. Jessica brought to our attention that 50% of the dues collected go to the PTA
 - c. Deanna will look into where the money goes and how it is used. She will also look into the differences between a PTA and a PTO and if one is more advantageous for our school and group
 - d. Should we ask businesses to donate to PTA
 - i. Need coordinator
4. Treasurer Report
 - a. There is currently a \$15,510 balance
 - b. Lee Ann is going to look into the fees/benefits of our current account. We will change accounts if there is a more economical one available at a different bank.
 - c. Reimbursements for School Kidz
 - i. Lee Ann has a check to the PTA but is not sure who to reimburse
 1. Jessica suggested she check with Audrey regarding who needs to be reimbursed
5. Pumpkin Sale
 - a. The Town of Jackson permit application has been submitted
 - b. The Health Department permit application has been submitted
 - c. Insurance for Pumpkin sale
 - i. Shelly will bring last year's proof of insurance to the October meeting
 - ii. Deanna will coordinate application to Town
 - d. Tables & Canopies?
 - i. Wendy will provide
 - e. Deanna Banana has been hired
 - i. \$240.00 for 2 hours
 - ii. Deanna H will coordinate w/ Parks & Rec to supply an electrical outlet for compressor
 - f. Craft Table
 - i. Gena volunteered to coordinate & man the craft tables
 - g. Jelly Bean Guess Contest
 - i. Wendy will supply a jar w/ jelly beans

- ii. Need paper slips and container for guesses
 - iii. Ipod
 - 1. Deanna will contact Radio shack and ask them to donate an Ipod or something else for the prize
 - h. Bake Sale
 - i. Need coordinator
 - i. Coffee & Hot Chocolate donation from MacDonalds
 - i. Nancy will Coordinate
 - j. Tables
 - i. Need coordinator
 - k. Newspaper Advertisement
 - i. Patty Coursey will place advertisement
 - l. Flyers
 - i. Group decided to send (2) flyers home on the 5th and 12th of October
 - ii. Jessica will create and copy flyers
 - m. Posters
 - i. Wendy will check if Staples will donate printing of posters
 - 1. board will all distribute posters
 - 2. posters will be hung in all other schools
 - n. Coordinator & Volunteers
 - i. Nancy needs phone numbers of Spanish speaking volunteers
 - ii. Will post a volunteer sign up sheet at the next meeting
6. Bike to School
- a. Jessica will send out a mass email to ask for volunteers
7. Discussed next meeting
- a. Teachers requested meeting be at 4:00
 - i. Group decided that would not serve all members
 - ii. We will discuss time and meeting place at next meeting in order to get feed back from parents
 - b. Decided to hire babysitter for meetings
 - i. Nancy will coordinate
8. Box Tops
- a. Jessica has 2 volunteer coordinators
9. Meeting Adjourned: 1:00
10. Next Meeting of entire PTA:
 October 1st at 6:30 CE cafeteria

Minutes from Rendez-Vous PTA Board Meeting September 4, 2009

- **Meeting Called to order at 12:00**
 - PTA Board Members Present
 - Nancy Hernandez, Jessica Lindstrom, Wendy Meadows, Lee Ann Stout, Deanna Harger
 - Others present: Kyra Knapp
- **Assigned PTA Mail Collection**
 - CES – Jessica will pick up mail
 - JES – Deanna will pick up mail
- **Treasury report**
 - Current Balance = \$10,295.64
 - Lee Ann will call Wendy to set up a meeting regarding existing treasury files
 - Completed signature sign-overs
- **Invitation to JES open house**
 - PTA will be present
- **Teacher Representative**
 - Jessica will confirm if Gena would like to be the teacher rep for 2009/10
- **New PTA Membership sign Up**
 - Jessica passed around a template for a new PTA sign up sheet for the board to review
 - Suggestions included to add the PTA logo and some clip art
 - Sign up sheets will go out week of the 7th
 - Board agreed that there should be (2) separate forms
 - PTA sign up sheet
 - Classroom volunteer sign up sheet
- **Overview of Activities and Calendar of Events for 2009-10 School Year**
 - *Pumpkin Sale*
 - Date of Sale will be October 17th from 10:00 – 12:00
 - Advertising
 - Board agreed we should advertise at all schools
 - Smiths will supply the pumpkins
 - Jessica will contact Smiths
 - Need to discuss price of pumpkins
 - Kyra suggested we order more baby pumpkins this year because they are always very popular
 - Last year PTA ordered 100 baby pumpkins
 - McDonalds will provide free Coffee, Hot Chocolate and Hot water for tea
 - Need to contact them
 - Fold out tables are provided by the Fair Department
 - Someone will have to pick them up and bring them back
 - Straw bales
 - Someone supplied straw bales

- Staples may provide free printing for posters
- Need to get a food permit from Health Department for bake sale
 - Wendy will check with Mike Dart regarding requirements
- Town of Jackson Special Event Permit
 - Deanna will fill out and hand in permit application to Town
- Activities
 - Last year activities included
 - Face painting
 - Craft table
 - Bake sale
 - Bouncy Tent
 - Jelly bean count contest w/ a prize
 - Radio Shack provided the ipod
 - Decided not to have inflatable bouncy tent this year
 - New Activities
 - Board would like to invite Deanna Banana to make balloon animals
 - Wendy will contact her
- *Back to School Night*
 - Need to have a PTA table with Spanish & English speaking board members present
 - Need to decide who will man tables
 - CES Back to School – 10th of September
 - JES Back to School – 15th of September
- *Skate Fever*
 - Currently schools do not want to have skating in the gyms
 - Board would like to investigate possibility further
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- *Other Activities noted but not discussed during this meeting:*
 - Fall Book Fair
 - Winter Sports Program
 - Bingo Night
 - Spring Book Fair
 - Art Night
 - Teacher Appreciation Week
 - Prep for Kids Packs
 - Tea & Tissue for 2010
 - Box Top/Soup label collection
 - Webpage posting
 - Selling T-Shirts and/or Tote bags
 - SchoolKidz Kits
 - Other Fund raising possibilities
- **Style/Type of PTA Meetings for the year**
 - Discussed Board Meetings vs. open PTA general meetings
 - Board would like to have both types of meetings

- Scheduled the next Board PTA meeting for Sept 25th at 12:00 pm at First Interstate Bank (interested parents welcome to attend).
- Scheduled the next PTA meeting for all parents for October 1st at 6:30 pm at Colter Elementary School Cafeteria
 - At this general meeting Board will invite parents to come and help define the PTA's mission and annual and long term goals
 - When the Board and Parents have defined a mission and the goals the general meetings could be used to solicit help for a particular event or to update parents on progress toward the defined goals
- **Meeting Adjourned: 1:10**